

**ADIRONDACK CENTRAL SCHOOL  
BOONVILLE ELEMENTARY  
BOONVILLE, NY 13309**

**REGULAR BOARD MEETING MINUTES – January 9, 2018**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
John Abdo - President Sandra Beasock Mark Emery Michael Kramer Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Linda Guernsey, Dir. of Curriculum; Cynthia Lauzon; MS Principal/Athletic Director; Wendy Keehfus-Jones, BE Principal; Wendy Foye, FPT Principal/Dir. of Spec. Ed.; Robert Healt, Director of Facilities III; Marie Yager, Deborah Burrows, Jan Denslow, Richard Chrisman, Christina Jokajtys, Jill Rowlands-Will, Scott Zeigler, Steve Fox
<b><u>MEMBERS EXCUSED:</u></b> Richard Gallo – Vice-President Doug Muha	

At 5:45 p.m. Board members were given a tour of Boonville Elementary building by Mrs. Keehfus-Jones, Principal.

Mr. Abdo called the meeting to order at 7:00 p.m.

Mr. Kramer moved and Mrs. Sturtevant seconded; carried 5-0; to go into executive session to discuss the contract negotiations. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:18 p.m. Mrs. Beasock moved and Mr. Emery seconded, carried 5-0; to go to regular session.

At 7:20 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

**BUDGET:**

Sharon Cihocki, Business Administrator, spoke to the Board about the Operations, Maintenance, Grounds & Transportation Budgets, outlining the requests for the 2018-2019 school year. She also went over the 5:30 bus run information. At the next meeting she will have a spread sheet showing each bus and its mileage. She stated that State Aid information has not been released at this time, it should be available in February and hopefully there will be a positive tax cap.

**PUBLIC FORUM:**

Mrs. Christina “Crickett” Jokajtys asked the Board when Adirondack redistricted along Echo Lake Road. She explained her granddaughter attends Pre-K in Forestport and she was told her granddaughter couldn’t be dropped off at her (Mrs. Jokajtys) house because she didn’t live in the Forestport Elem district and a bus doesn’t go by her house. Mrs. Jokajtys gave examples of those she knows that are transported to their babysitters from other school buildings. She asked how does one get special preference to get their child dropped off where they need to?

Public forum ended at 7:40 p.m.

**ADMINISTRATOR REPORTS:**

**Mrs. Keehfus- Jones** – Boonville Elementary Principal:

- Students participated in a Young Writers Competition entitled Crazy Creatures, 35 students’ stories were selected to be published in a book which is circulated throughout the US. Next is a poetry contest.
- All three elementary buildings are participating with a family from Forestport who is donating half of the money for the cost of a lifetime fishing license. The family wishes to remain anonymous.

**Mrs. Schafer** – West Leyden Elementary Principal:

- WL’s Christmas Program had over 170 parents/grandparents in attendance. She had the honor of reading the Night Before Christmas to end the program.
- Three-hundred items were donated by WL students for the Back Pack Program.
- The Lego League Team will be competing at SUNY in Utica on January 13<sup>th</sup>. The team is called the Adirondack Aquifers.
- WL teachers participated in professional development – Sequence of Seven – these strategies will be used in the classrooms.

**Mrs. Foye** – Forestport Elementary/Director of Special Education:

- A Transition Specialist from BOCES came to work with Special Education teachers.
- Verification reports have been submitted.
- Physical Education teachers, Ms. Heil and Mr. Santa Maria are planning a Family Fitness Night involving parents and students participating together in fun fitness activities.
- After school activities at Forestport Elementary continue to be well-attended.

**Mrs. Guernsey** – Director of Curriculum, Instruction Assessment & Data:

- In Curriculum, Pre-K – 5 grade level meetings are coming up.
- A trainer from BOCES will be coming to meet with 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> grade teachers about electronic report cards.
- Survey regarding extracurricular activity results will be discussed at the Goals Committee meeting. The goal is to have 85% of students participating in an extracurricular activity in school and/or the community.
- Star testing for math and reading skills.

**Ms. Lauzon** – Middle School Principal/Athletic Director:

- Mod II sports have started.
- Community Ed. courses - will hopefully have the brochure together for the next meeting.
- Plastics Challenge – Adirondack came in 2<sup>nd</sup> place.
- January 19<sup>th</sup> is the second MS dance.
- Mr. Cotton will be accompanying some math students to Jordan-Elbridge School to participate in a math competition on January 20<sup>th</sup>.
- MS will be establishing a club to accept student differences.
- On Feb. 6<sup>th</sup> there will be an assembly held for K-6 and 7-12 with a local artist/painter who focuses on bullying and integrity.
- Busy with the MS budget and observations.

**Mr. Healt** – Director of Facilities III:

- Garage had inspection during Christmas break – passed.
- Red Cross was in during Christmas break for a tour.
- Still struggling with heating problems in this cold weather.
- Six cars passed by buses when their reds were on.

**Mrs. Smith** – High School Principal:

- December 22<sup>nd</sup> was the Winter Breakout, many activities for the teachers and students together, positive feedback.
- Students/Staff came back on January 2<sup>nd</sup>, hit the ground running.
- Students will be visiting BOCES to learn about the BOCES program.
- February 3<sup>rd</sup> the WinterFest will be held from 11:00 to 3:00 p.m.
- Regents are at the end of the month, doing review classes.

**Mr. Roberts** – Assistant HS Principal:

- Students will be going to BOCES to explore different career paths and also to the Base to explore the different opportunities there.
- Regents are coming up in a couple of weeks, holding prep classes for those regents.

**CONSENT AGENDA:**

**Mr. Kramer moved and Mrs. Beasock seconded, carried 5-0; the Board approved the following by a consensus motion:**

**Minutes:**

December 19, 2017 Regular Meeting

**Substitutes:**

Teaching:

>> Kimberly Graves – Sub-Teacher, certified

>> Sarah Branch – Sub-Teacher, Bachelors

▲ Pending background clearance ▲

**Building Uses:**

Forestport PTA to use the Forestport Elementary music/art room for meetings	2/1/2018 & 3/1/2018
Oneida County Music Educators Association to use HS/MS cafeterias, band room, chorus room, Auditorium, stage, HS gym	4/13 & 4/14/18
HS Musical to use the HS chorus room, band rooms, Auditorium, HS/MS cafeterias, Art room, HS Gym	1/13 – 3/24/18
Intramural Wrestling to use the HS/MS multipurpose room & mats for wrestling instruction	1/24 – 3/31/18

**Field Trips:**

Forestport 3 <sup>rd</sup> graders to the Wild Center in Tupper Lake	6/8/2018
Quiz Bowl students to Geneva HS in Geneva, NY	1/27/2018
Skills USA students to Morrisville College for Area 2 Conference	2/2/2018

**REGULAR AGENDA:**

Mrs. Beasock moved and Mr. Emery seconded, carried 5-0; the Board approved the following:

**Non-Teaching Substitute Pay Rate:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education raised the pay rate of the following non-teaching substitute areas to reflect the state minimum wage increase which went into effect as of December 31, 2017:

AREA OF SERVICE	RATE OF PAY
Food Service Helper	\$ 10.40
Teacher Aide	10.40
Cafeteria Monitor	10.40
Office Specialist I	10.40
Groundsworker/Cleaner	10.40
Bus Attendant	10.40

**Close Out Bank Accounts:**

Resolved that, upon the recommendation of the Superintendent, the Board approved the District Treasurer to close the following accounts at Adirondack Bank:

- General Fund Checking
- Lunch Fund Checking
- Capital Fund Checking
- Payroll Checking
- Special Aid Checking
- Scholarship Checking
- Trust & Agency Checking
- Savings Account
- Capital Fund Savings
- Debt Service Savings

**Open Bank Accounts:**

Resolved that, upon the recommendation of the Superintendent, the Board approved the opening of the following accounts at Community Bank, NA:

- General Fund Checking
- Lunch Fund Checking
- Capital Fund Checking
- Payroll Checking
- Special Aid Checking
- Scholarship Checking
- Trust & Agency Checking
- Savings Account
- Capital Fund Savings
- Debt Service Savings

**Bus Driver:**

Resolved that, upon recommendation of the Superintendent, the Board of Education approved the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Timothy Scott	Bus Driver	Non-Competitive	26-week probationary	Jan. 10, 2018	Grade 20, Step 1

**New High School Course:**

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the following course to start in the spring of 2018:

- >> Fundamentals of Television Production Technology

**Surplus Equipment/Books:**

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

**Class of 2020 Junior Prom:**

Resolved that, upon the recommendation of the Superintendent, the Board approved the request on behalf of the Class of 2020 to hold their Junior Prom at the Hayloft in Port Leyden on May 18, 2019.

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education approval was granted for placement of students.

**Deputy Treasurer for Extra-Classroom Accounts:**

Resolved that, upon the recommendation of the Superintendent, the Board appointed Mrs. Colleen Pritchard as Deputy Treasurer for the Extra-Classroom Accounts effective January 10, 2018.

**INFORMATION & DISCUSSION: {Enclosures}:**

- > Jeff-Lewis School Boards Association Dinner Meeting – January 25<sup>th</sup> in Watertown
- > Jeff-Lewis School Boards Association Legislative Breakfast – February 2<sup>nd</sup> in Watertown

**HANDOUTS:**

- District Calendar for month of January 2018.
- Enrollment Figures as of January 2, 2018.
- Claims Auditor Report for December 2017.
- Conference Reports:
  - >> Complex Feeding Issues Conference – *Rachael Fauvelle, Amy Tabor*
  - >> Art PLC Workshop - *Meg Brown, Jason Hart, Joan Sturtevant*

At 8:00 p.m. Mrs. Sturtevant moved and Mrs. Beasock seconded, carried 5-0; to go into executive session to discuss the contract negotiations.

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**Michelle Freeman, District Clerk**

Board members returned from executive session at 10:10 p.m. Mrs. Sturtevant moved and Mr. Kramer seconded; carried 5-0, to go into regular session.

At 10:11 p.m. Mrs. Beasock moved and Mr. Kramer seconded, carried 5-0; the Board adjourned to the Regular Meeting to be held on Tuesday, February 13, 2018 in the Boonville Elementary cafeteria at 7:00 p.m.

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**Edward S. Niznik, Clerk Pro-Tem**